

**Warwick Public Schools  
Parent Communication Advisory Committee**

Thurs., Sept. 3, 2009

7PM ~ Warwick Public Schools Admin. Bldg., Warwick Ave.

*Mission: To advise and make recommendations to the school committee as to how we can better facilitate communication by and between parents, school administration, and the Warwick School Committee.*

**AGENDA**

**Call to order**

**Determine quorum**

**Approval of minutes**

**Completed Business**

- PCAC flyer sent home in 1<sup>st</sup> day of school packets
- Yellow Emergency Cards – revised to include place for email address
- adding H1N1 info to PCAC site along w/ links page for ref
- Website Communications
  - a.) PCAC website revamp – update as needed
  - b.) WPS website - updated by Diane Silvia, WPS IT – standalone PCAC tab links directly to PCAC website; PCAC “Join” email address on the WPS homepage – email inquiries currently go to Pat Maloney.

**Unfinished Business**

- Plan to connect with PTA/PTO's SY 2009-2010
- Need for PCAC by-laws & procedures – TBD

**New Business**

- Committee Membership
- Request link for PCAC on SchoolNotes.com and/or PTA web pages on WPS district schools sites/etc
- Can the PCAC assist in some way w/ the KP fundraiser?

**General Discussion** – committee/attendees

**Updates**

Administration  
School Committee

**Next PCAC meeting** - Thurs., Oct. 1, 2009

**Adjournment**